

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY MARCH 21, 2023**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, C. Doyle, K. Mora, R. Barrett, E. Freling, B. Webb; Director C. Friedrich and Finance Director K. Ellison

T. Delia called the meeting to order at 5:30 p.m.

#### **AGENDA APPROVAL**

R. Helwig moved to approve the agenda of March 21, 2023. Motion seconded by E. Freling. Motion carried.

#### **APPROVAL OF MINUTES**

R. Barrett moved to approve the minutes of February 21, 2023. Motion seconded by K. Mora. Motion carried.

#### **FINANCIAL STATEMENT**

The check disbursements and financial statement for February 2023 were discussed and placed on file.

#### **PUBLIC COMMENTS**

C. Friedrich discussed correspondence received.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – circulation was down in most locations which could possibly be from the weather related closings.
- Computer stats – internet and wireless sessions were up once again.
- Programming highlights – many programs were provided for children, teens, and adults. The most attended program was the Under the Big Top circus which had over 700 in attendance.
- VML air conditioning unit – received notification that the unit will be completed the end of April early May. At that time a date can be scheduled for installation.
- FTCL raccoon – the raccoon is back and we are working with a pest control specialist to capture it.
- VML solar canopies – thanks to the MMLC Technology & Innovation Grant we were able to purchase 2 outside canopies that will allow people to charge their phones and laptops.

- TML inspection – we have had two different companies take a look at the potential water damage upstairs. Neither company has provided a report indicating their findings.
- Strategic plan update – in February we collaborated with several outside groups for the Under the Big Top program. We also did a cultural display for Black History Month.

## COMMITTEE REPORTS

Finance and facilities –

- L. Laskowsky moved to transfer the \$21,991 received from the LCSA PPT reimbursement in 2023 from our Isabella Bank operating account to our Michigan Class building fund account. Motion seconded by E. Freling. Motion carried.
- L. Laskowsky moved to have all future LCSA PPT reimbursements electronically deposited into our Michigan Class building fund account. Motion seconded by C. Doyle. Motion carried.

Personnel and Policy –

- R. Helwig moved to approve *Records Retention Policy, No. 102* as amended. Motion seconded by E. Freling. Motion carried.
- R. Helwig moved to approve *Safety and Well-Being of Children, No. 302* as amended. Motion seconded by C. Doyle. Motion carried.
- R. Helwig moved to approve *Purchasing Policy, No. 701* with no changes. Motion seconded by K. Mora. Motion carried.

Art – Nothing to report.

## LIBRARY TRENDS AND UPDATES

R. Helwig reported on MLA’s book banning presentation.

## OTHER

- K. Mora mentioned, and encouraged everyone to attend, the Broadband Listening Group event that is happening on March 23<sup>rd</sup> at the Ziibiwing Center.
- April board meeting is cancelled.

## FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported at the last meeting that they sorted books for the upcoming book sale. Also, funds were approved to support the Mt. Pleasant StoryWalk.

## ADJOURNMENT

T. Delia adjourned the meeting at 5:58 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director