

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY FEBRUARY 21, 2023**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, K. Mora, R. Barrett, B. Webb; Director C. Friedrich and Finance Director K. Ellison

Members absent were C. Doyle and E. Freling

T. Delia called the meeting to order at 5:33 p.m.

#### **AGENDA APPROVAL**

R. Helwig moved to approve the agenda of February 21, 2023. Motion seconded by R. Barrett. Motion carried.

#### **APPROVAL OF MINUTES**

L. Laskowsky moved to approve the minutes of January 17, 2023. Motion seconded by R. Barrett. Motion carried.

#### **FINANCIAL STATEMENT**

The check disbursements and financial statement for January 2023 were discussed and placed on file.

#### **WELCOME NEW BOARD MEMBER**

Barbara Webb was welcomed by the board as the new appointee from Coe Township.

#### **PUBLIC COMMENTS**

R. Helwig reported that several people have been praising the library.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – circulation is steadily increasing.
- Computer stats – internet and wireless sessions continue to increase.
- Programming highlights – many programs were provided for children, teens, and adults.
- MACC mini-grant – the Saginaw Art & Enrichment Council has awarded the library a grant for the 2023 Summer Reading Club.
- VML air conditioning unit – still waiting to hear from the A/C unit manufacturer as to when the unit will be completed, installation will be coordinated after that.

- TML – Hammer Restoration has been contacted to evaluate the water damage from the leaking roof.
- FTCL – Central Michigan Pest & Wildlife evicted a raccoon from the ceiling of the garage, the access point has been repaired. A new side door to the garage was installed to replace the rotten one.
- Strategic plan update – items dealing with budget allocations have already been completed. A long-distance learning lab has been completed in the Founders Room.
- Library awareness campaign – a campaign celebrating the 25<sup>th</sup> anniversary of our becoming a district library with events to kick off in May.

## COMMITTEE REPORTS

Finance and facilities – Nothing to report.

Personnel and Policy –

- R. Helwig moved to approve *Electronic Communications Policy, No. 104* as amended. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve *Obituary Searches, No. 407* as amended. Motion seconded by R. Barrett. Motion carried.
- R. Helwig moved to approve *Social Security Number Privacy Policy, No. 606* as amended. Motion seconded by K. Mora. Motion carried.

Art – Nothing to report.

## LIBRARY TRENDS AND UPDATES

R. Helwig reported about a MCLS webinar that she attended about misinformation.

## FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that the VML friends are holding a joint rummage/book sale with the Zonta Club on April 22<sup>nd</sup>. Funds have been allocated to purchase bird books for bird watching backpacks, a collaboration with Audobon.

## OTHER

C. Friedrich reminded board members that there will be a training session after the March board meeting. Also, the library will be closing early on February 22<sup>nd</sup> and opening late on February 23<sup>rd</sup> due to the impending snow storm.

## ADJOURNMENT

T. Delia adjourned the meeting at 6:02 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director