

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY AUGUST 15, 2023

Members present were Chair R. Helwig, L. Laskowsky, C. Doyle, R. Barrett, E. Freling, B. Webb; Director C. Friedrich and Finance Director K. Ellison

Members absent were K. Mora

R. Helwig called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

R. Barrett moved to approve the agenda of August 15, 2023. Motion seconded by C. Doyle. Motion carried.

APPROVAL OF MINUTES

L. Laskowsky moved to approve the agenda of August 15, 2023. Motion seconded by B. Webb. Motion carried.

FINANCIAL STATEMENT

The check disbursements and financial statement for May, June and July 2023 were discussed and placed on file.

RESIGNATION OF TOM DELIA

Tom has resigned from his board seat early due to personal reasons. We wish Tom all of the best and thank him for his many years of service to the library.

PUBLIC COMMENTS

There were no public comments received or offered.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – some locations were up and some were down.
- Computer stats – internet and wireless sessions were up.
- Programming highlights – SRC was in full swing.
- VML air conditioning unit – the unit has been installed and is working as it should.
- Painting at VML – touch up painting and plaster repair is being done in various places around the building.
- VML roof replacement – we received a total of 4 bids.

- Summer Reading Club – the 2023 stats were not as high as last year.
- ALA conference – Corey as well as 2 other staff members attended this year’s conference.
- Strategic plan update – the storywalk at Island Park is complete.

COMMITTEE REPORTS

Finance and facilities –

- L. Laskowsky moved to accept the 2022 audit prepared by Rehmann. Motion seconded by B. Webb. Motion carried.
- L. Laskowsky moved to appoint Kristin Ellison as the officer delegate representing the library at the at the 2023 MERS annual conference in September. Motion seconded by C. Doyle. Motion carried.
- L. Laskowsky moved the submission of the MCAC SRC mini-grant. Motion seconded by R. Barrett. Motion carried.
- L. Laskowsky moved to award the VML roof bid to C&I Building Maintenance in the amount of \$266,830. Motion seconded by R. Barrett. Motion carried.

Personnel and Policy –

- R. Helwig moved to approve *Public Bulletin Boards and Community Information, No. 203* with no changes. Motion seconded by E. Freling. Motion carried.
- R. Helwig moved to approve the *Public Internet Access Policy, No. 303* as amended. Motion seconded by C. Doyle. Motion carried.
- R. Helwig moved to approve the *Multimedia Equipment Policy, No. 305* as amended. Motion seconded by R. Barrett. Motion carried.
- R. Helwig moved to approve the *Media Relations Policy, No. 306* as amended. Motion seconded by C. Doyle. Motion carried.
- R. Helwig moved to approve *Interlibrary Loan Service, No. 404* as amended. Motion seconded by E. Freling. Motion carried.
- R. Helwig moved to approve *Staff Purchases, No. 703* with no changes. Motion seconded by B. Webb. Motion carried.

Art – Nothing to report.

LIBRARY TRENDS AND UPDATES

C. Friedrich mentioned an on-line workshop he participated in about conspiracy theories surrounding book banning.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that the VML friends are gearing up for the annual October book sale.

OTHER

Karlynn Madison, who has worked as a page for several years, is now the new branch assistant in Shepherd. Anna Rose, who has also worked as a page for several years, is now the branch assistant in Rosebush.

ADJOURNMENT

R. Helwig adjourned the meeting at 6:14 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director