

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY OCTOBER 18, 2022**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, C. Doyle, K. Mora, R. Barrett, E. Freling; Director C. Friedrich and Finance Director K. Ellison

Members absent were D. Clark

T. Delia called the meeting to order at 5:29 p.m.

#### **AGENDA APPROVAL**

R. Barrett moved to approve the agenda of October 18, 2022. Motion seconded by C. Doyle. Motion carried.

#### **APPROVAL OF MINUTES**

K. Mora moved to approve the minutes of September 20, 2022. Motion seconded by L. Laskowsky. Motion carried.

#### **FINANCIAL STATEMENT**

The check disbursements and financial statement for September 2022 were discussed and placed on file.

#### **PUBLIC COMMENTS**

There were no public comments received or offered.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – circulation was up district wide.
- Programming stats – many programs were offered for teens, children and adults.
- Computer stats – internet and wireless sessions were up.
- VML air conditioning – both of the original bidders submitted revised bids.
- TML roof – received a quote with a completion date of late November to mid-December.
- Staff in-service – annual in-service was held October 6<sup>th</sup>.
- State aid report – currently working on this year's report.
- Budget – continuing to work on it, waiting on elements of the new contract that will impact the budget.
- Union contract negotiations – currently in negotiations with the union.
- New library collections – in the process of creating a foreign language collection as well as a middle grades collection for students between 6<sup>th</sup> and 8<sup>th</sup> grade.

- MACC grant – received a \$2,700 grant from the Michigan Arts and Culture Council for the Summer Reading Club.

## **COMMITTEE REPORTS**

Finance and facilities –

- VML air conditioning – R. Helwig moved to award the bid to Gateway Refrigeration, Inc. in the amount of \$174,954. Motion seconded by L. Laskowsky. Motion carried.
- TML library roof – R. Helwig moved to award the bid to Allen Roofing, LLC in the amount of \$17,520. Motion seconded by C. Doyle. Motion carried.

Personnel and Policy –

- R. Helwig moved to approve *Notary Policy, No. 105 with changes.* Motion seconded by E. Freling. Motion carried.
- R. Helwig moved to approve *Loan of Materials, No. 402 as amended.* Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve *Obituary Searches, No. 407 with changes.* Motion seconded by E. Freling. Motion carried.

Art –

- R. Helwig moved to approve the art piece *Kathy Preston commissioned and donated to the library.* Motion seconded by E. Freling. Motion carried.

## **LIBRARY TRENDS AND UPDATES**

C. Friedrich attended the co-op advisory committee meeting where book challenges were discussed.

## **FRIENDS OF THE LIBRARIES UPDATE**

E. Freling reported the book sale made \$7,800. R. Helwig reported the new website is up and running and the annual meeting will be November 14<sup>th</sup>.

## **ADJOURNMENT**

T. Delia adjourned the meeting at 6:00 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director