

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY MARCH 15, 2022

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, K. Mora, C. Doyle, D. Clark, R. Barrett, E. Freling; Director C. Friedrich and Finance Director K. Ellison

T. Delia called the meeting to order at 5:33 p.m.

AGENDA APPROVAL

R. Barrett moved to approve the agenda of March 15, 2022. Motion seconded by R. Helwig. Motion carried.

APPROVAL OF MINUTES

L. Laskowsky moved to approve the minutes of February 15, 2022. Motion seconded by K. Mora. Motion carried.

FINANCIAL STATEMENT

The check disbursements and financial statement for February 2022 were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments received or offered.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was up 112% district wide.
- Computer stats – internet sessions were up 2,888% and wireless sessions were up 80%
- Programming stats – in-person storytimes have begun again with attendance being higher than expected. Take-home kits remain a hit with lots of great feedback.
- VML air conditioning unit – contracting with Clark Trombley Randers Consulting Engineers to assist in the preparation of the RFP and supervision of the project once started.
- Annual audit – preparing for the audit to begin March 28th.
- FJML bathroom – the floor has been finished.
- Strategic plan update – continuously working on various initiatives with the local music collection, which highlights Michigan artists, being completed this month.

COMMITTEE REPORTS

Finance and facilities – the VML air conditioning and FJML bathroom were touched on again.

Personnel and Policy –

- R. Helwig moved to approve the Purchasing Manual as amended. Motion seconded by C. Doyle. Motion carried.
- Director's annual evaluation has been completed.

Art – C. Doyle moved to approve the transfer of \$1,511 from the Huntington fund to the general fund to purchase art from Ann Kowaleski as well as cases to protect the pieces. Motion seconded by E. Freling. Motion carried.

LIBRARY TRENDS AND UPDATES

More public libraries are unionizing their staff due to the pandemic.

FRIENDS OF THE LIBRARIES UPDATE

Nothing to report.

ADJOURNMENT

T. Delia adjourned the meeting at 6:00 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director