

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY JANUARY 19, 2021**

Members present were Chair T. Delia, L. Laskowsky, K. Mora, C. Doyle, D. Clark, R. Barrett; Director C. Friedrich and Finance Director K. Ellison

Members absent were R. Helwig and E. Parker

T. Delia called the meeting to order at 5:29 p.m.

#### **AGENDA APPROVAL**

R. Barrett moved to approve the agenda of January 19, 2021. Motion seconded by C. Doyle. Motion carried.

#### **APPROVAL OF MINUTES**

C. Doyle moved to approve the minutes of November 17, 2020. Motion seconded by K. Mora. Motion carried.

#### **FINANCIAL STATEMENT**

The financial statement for November and December 2020 and check disbursements were discussed and placed on file.

#### **PUBLIC COMMENTS**

There were no public comments received or offered.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – circulation is down and e-collections are up.
- Programming stats – staff continue to do various online events, *Take & Make* crafts for all ages, and recently began Zoom book clubs for children and teens.
- Computer stats – computer appointments continue to move along smoothly. Currently 50-60% of all slots get filled every week.
- State Aid report – report is completed and will be submitted this week.
- SCL water leak – received a quote to replace the siding on the east side of the building to prevent water leaking behind it and causing damage to the police office building.
- Phased reopening – board agreed to remain at the current service level but will continue to revisit at the monthly meetings.

## COMMITTEE REPORTS

Finance and facilities – discussed various facilities issues involving SCL, FTCL, and VML

Personnel and Policy – Nothing to report.

Art – Nothing to report.

## STRATEGIC PLAN UPDATE

Goals that were completed during the 2020 fiscal year include:

- Provided expanded free printing to include all patrons (remove barriers)
- Offered mobile printing (remove barriers)
- Purchased CRDL branded clothing for staff (increase visibility in the community)
- Provided links to existing community calendars ( collaborate with the community)
- Provided sound-deadening for study rooms (improve buildings and spaces)

## OTHER

1. 2020 Meeting Dates
  - a. Board meetings will remain on the 3<sup>rd</sup> Tuesday of the month at 5:30 p.m.
  - b. Committee meetings
    - Finance & Facilities – 2<sup>nd</sup> Wednesday of the month at 5:00 p.m.
    - Personnel & Policy – 1<sup>st</sup> Wednesday of the month at 5:00 p.m.
    - Art – as needed
2. Election of officers – K. Mora moved to keep the current slate of officers for the 2021 – 2022 term. Motion seconded by R. Barrett. Motion carried.
3. The board would like to recognize Judy Sprague for her preparedness, dependability and thoughtfulness while serving her term on the board.

## MMLC UPDATE

The co-op is offering libraries a technology and innovation grant worth \$10,000 and a COVID relief grant worth \$5,000.

## ADJOURNMENT

T. Delia adjourned the meeting at 6:17 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director