

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY SEPTEMBER 21, 2021

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, K. Mora, C. Doyle, D. Clark, R. Barrett; Director C. Friedrich and Finance Director K. Ellison

Members absent were E. Parker

T. Delia called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

R. Barrett moved to approve the agenda of September 21, 2021. Motion seconded by R. Helwig. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of July 20 and August 25, 2021. Motion seconded by C. Doyle. Motion carried.

FINANCIAL STATEMENT

The financial statement for July and August 2021 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments received or offered.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation report – circulation was up significantly district wide compared to last year.
- Computer stats – wireless sessions were up 146%.
- Training – attended a first amendment audit webinar
- Programming highlight – In August, we continued to offer various hybrid/pickup programs for all ages. We hosted Paleo Joe's exhibit, "Fossils of the Michigan Basin". Finally, we kicked off the "Reading Without Walls" challenge.
- Freckle report – public libraries in all areas have seen a decline in use over the past couple of decades.
- Census – the 2020 census shows a decrease of 4,300 people in the city of Mt. Pleasant over the past ten years.

- VML air conditioning – unit will need to be replaced next year and due to cost will be hard to fit into the 2022 budget. Suggest making the year end fund balance designation for the purchase of the new unit.
- Architect – will start the planning process for the new annex building by budgeting for an architect in the 2023 budget.
- Strategic plan update – the library has collaborated with a couple other local groups for a series of programs, high visibility signage has been completed at TML and FTCL and a cultural display for Hispanic Heritage Month is now displayed in the VML showcase. Patrons have been notified that our meeting rooms are now open and ready for use.

COMMITTEE REPORTS

Finance and facilities – discussed the need for a new HVAC unit for the VML building.

Personnel and Policy –

- R. Helwig moved to approve the Diversity, Equity and Inclusion Statement. Motion seconded by L. Laskowsky. Motion carried.
- R. Helwig moved to approve Credit Card Policy, No. 702. Motion seconded by K. Mora. Motion carried.

Art – R. Barrett moved to approve and add to the art collection the Grand Marais, Upper Peninsula, Michigan oil painting donated by Bob Roberts. Motion seconded by C. Doyle. Motion carried.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that they are getting ready for the annual book sale September 29th – October 2nd. Masking will be encouraged as well as social distancing as much as possible.

ADJOURNMENT

T. Delia adjourned the meeting at 5:58 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director