

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY OCTOBER 19, 2021

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, C. Doyle, R. Barrett; Director C. Friedrich and Finance Director K. Ellison

Members absent were K. Mora, D. Clark and E. Parker

T. Delia called the meeting to order at 5:32 p.m.

AGENDA APPROVAL

L. Laskowsky moved to approve the agenda of October 19, 2021. Motion seconded by R. Barrett. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of September 21, 2021. Motion seconded by C. Doyle. Motion carried.

FINANCIAL STATEMENT

The financial statement for September 2021 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments received or offered.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation continues to increase compared to last year.
- Programming stats – many programs were presented including: Manhattan Short Film Festival, stuffed animal sleepover, teen mad science and Corby Blem joined us outside to provide caricatures.
- Computer stats – wireless session were up 93%.
- Friends of VML – met with members and discussed the 2022 budget requests.
- Physical plant repairs – a list of repairs for the various buildings is being kept with hopes that a handyman can start in November.
- Strategic plan update – all high contrast signage has been completed at all CRDL locations except Shepherd Community Library which will be completed by next board meeting. The StoryWalk in Rosebush is close to being finished. The children's large print books have come in and are waiting for cataloging.

COMMITTEE REPORTS

Finance and facilities – the current building repairs at all locations were discussed.

Personnel and Policy –

- R. Helwig moved to approve *Donations and Fundraising, No. 502*. Motion seconded by C. Doyle. Motion carried.
- R. Helwig moved to approve *Volunteers, No. 608*. Motion seconded by R. Barrett. Motion carried.
- R. Helwig moved to approve the *Employee Conduct and Disciplinary Action Policy, No. 603*. Motion seconded by C. Doyle. Motion carried.

LIBRARY TRENDS AND UPDATES

Several library systems have dropped all fines, the idea was discussed with the board and at this time no changes will be made to our fines.

OTHER

Michael Stanton, the current network assistant, has resigned his position effective immediately. We will begin the posting process to fill the position.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that the annual meeting will be held November 15th where the 2022 special requests will be approved and a CRDL staff member will present on the current Smithsonian Voices and Votes exhibit. Book sales for the entire year have totaled around \$10,000.

ADJOURNMENT

T. Delia adjourned the meeting at 6:00 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director