

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY MAY 18, 2021

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E. Parker, K. Mora, C. Doyle, D. Clark, R. Barrett; Director C. Friedrich and Finance Director K. Ellison

T. Delia called the meeting to order at 5:29 p.m.

AGENDA APPROVAL

R. Helwig moved to approve the agenda of May 18, 2021 with additions. Motion seconded by L. Laskowsky. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of April 20, 2021. Motion seconded by C. Doyle. Motion carried.

FINANCIAL STATEMENT

The financial statement for April 2021 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments received or offered.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – nothing to compare due to buildings being closed last year.
- Programming stats – will be attending the Rosebush 4th of July celebration.
- Computer stats – wireless sessions continue to do well.
- OrangeBoy – software tutorial presentation.
- Strategic plan update – still working on completing the year one goals.
- Glowforge – receiving funds from the MMLC innovation and technology grant to cover purchase.
- Phase 2 updates – staff will return to in person work full-time starting June 1st.
- Roof/Elevator repair – roof to be repaired mid-June and still no date on the elevator repair.

COMMITTEE REPORTS

Finance and facilities –

- FY 2020 audit – L. Laskowsky moved to accept the audit conducted by Rehmann. Motion seconded by R. Barrett. Motion carried.

Personnel and Policy –

- R. Helwig moved to approve *Registration of Library Patrons, No. 401* as amended. Motion seconded by L. Laskowsky. Motion carried.
- R. Helwig moved to approve *Damage and Replacement Fees, No. 405* as amended. Motion seconded by C. Doyle. Motion carried.
- R. Helwig moved to approve *Staff Purchases, No. 703 with no changes.* Motion seconded by K. Mora. Motion carried.

Art – Nothing to report

LIBRARY TRENDS AND UPDATES

The Freckle Report was discussed.

OTHER

Due to the mask updates signage will be posted that requires patrons to wear masks unless they have a medical condition or have been fully vaccinated. Staff will continue to wear masks until state mandates change.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that the friends of VML are still looking to purchase a second bookcase for book sales within the library. Outdoor book sales will begin on the 2nd Friday of June, July and August on the loading dock. They are hoping to have the usual fall book sale in the meeting room, but if that is not allowable due to capacity limits then the outdoor sales will continue in September and October.

ADJOURNMENT

T. Delia adjourned the meeting at 6:01 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director