

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY JULY 20, 2021

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, K. Mora, R. Barrett; Director C. Friedrich and Finance Director K. Ellison

Members absent were E. Parker, D. Clark and C. Doyle

T. Delia called the meeting to order at 5:32 p.m.

AGENDA APPROVAL

R. Helwig moved to approve the agenda of July 20, 2021 with additions. Motion seconded by K. Mora. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of May 18, 2021. Motion seconded by L. Laskowsky. Motion carried.

FINANCIAL STATEMENT

The financial statement for May and June 2021 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments received or offered.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was up significantly district wide compared to last year.
- Computer stats – wireless sessions were up 206%
- Programming stats – some in person programming has begun and the biggest event was the Summer Reading Club Kick Off Party with an estimated 350-400 attending the drive up event.
- MCACA mini-grant – it is time to apply for the 2022 Summer Reading Club grant.
- New hours at VML – beginning August 1st the new hours will be Monday-Thursday 9-8, Friday-Saturday 9-5 and Sunday 1-5.
- Winn roof – the storage building has a hole in the roof and will need to be repaired and re-shingled.
- Strategic plan update – the two June benchmarks have been completed.

COMMITTEE REPORTS

Finance and facilities –

- R. Helwig moved to authorize C. Friedrich to submit the MCACA mini-grant for the 2022 Summer Reading Club. Motion seconded by K. Mora. Motion carried.

Personnel and Policy –

- R. Helwig moved to approve *Hiring Procedure Polity, No. 601* as amended. Motion seconded by R. Barrett. Motion carried.
- R. Helwig moved to approve *Nepotism Policy, No. 602* as amended. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve *Employee Claims Against the Library, No. 607* with no changes. Motion seconded by R. Barrett. Motion carried.

Art – Nothing to report.

LIBRARY TRENDS AND UPDATES

STRATEGIC PLAN UPDATE

MMLC UPDATE

OTHER

R. Helwig moved to appoint Kristin Ellison as the officer delegate representing the library at the 2021 MERS annual conference in October. Motion seconded by L. Laskowsky. Motion carried.

The board would like to recognize the patience of all the staff over the past year and specifically the children's staff on their programming efforts to keep things relevant.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported the VML friends are planning for their annual indoor fall sale. If for some reason the sale cannot take place then they will continue to do their outdoor sales.

ADJOURNMENT

T. Delia adjourned the meeting at 6:13 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director