

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY APRIL 20, 2021**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E. Parker, K. Mora; Director C. Friedrich and Finance Director K. Ellison

Members absent were C. Doyle, D. Clark, R. Barrett

T. Delia called the meeting to order at 5:28 p.m.

#### **AGENDA APPROVAL**

R. Helwig moved to approve the agenda of April 20, 2021. Motion seconded by K. Mora.  
Motion carried.

#### **APPROVAL OF MINUTES**

K. Mora moved to approve the minutes of March 16, 2021. Motion seconded by L. Laskowsky.  
Motion carried.

#### **FINANCIAL STATEMENT**

The financial statement for March 2021 and check disbursements were discussed and placed on file.

#### **PUBLIC COMMENTS**

There were no public comments received or offered.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats – circulation is starting to increase.
- Programming stats – in March the first of a monthly series called *Spice It Up* was presented in collaboration with GreenTree.
- Computer stats – continue to increase.
- Curbside delivery – City of Mt. Pleasant has approved a designated parking spot on University for curbside delivery only.
- COVID-19 cases – cases continue to rise in Isabella County, the library will continue with the services currently provided.
- Federal legislation – the American Rescue Plan Act passed from which \$4.2 million will be coming to Michigan for libraries.

- VML upkeep – the parts for the budgeted elevator upgrades have become available and the work will begin within the next thirty days. The study room roof leak will be repaired within the next month as well.

## **COMMITTEE REPORTS**

Finance and facilities – Nothing to report.

Personnel and Policy –

1. R. Helwig moved to approve the *Public Bulletin Boards and Community Information, No. 203* as amended. Motion seconded by L. Laskowsky. Motion carried.
2. R. Helwig moved to approve the *Media Relations Policy, No. 306* as amended. Motion seconded by L. Laskowsky. Motion carried.
3. R. Helwig moved to approve the *Interlibrary Loan Service, No. 404* as amended. Motion seconded by K. Mora. Motion seconded.

Art – Nothing to report.

## **LIBRARY TRENDS AND UPDATES**

Overdrive is offering a cost per circulation model which will help with holds.

The Library of Michigan is moving to online training including the New Director and Advanced Director's workshops.

## **STRATEGIC PLAN UPDATE**

Working on the uncompleted 2020 items that were moved to 2021. Some items are still on hold due to being group events.

## **FRIENDS OF THE LIBRARIES UPDATE**

R. Helwig reported that the VML Friends are gearing up for their mini book sales. The Book Peddler will be taken to the farmer's market. A second bookcase for displaying books for sale is in the works.

## **ADJOURNMENT**

T. Delia adjourned the meeting at 5:58 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director